



Minutes from the August Board of Trustees' Meeting
Dalcroze Society of America
Date: Thursday August 25, 9:25 p.m. (EST) sign in to Google Hangout

Board Members:

Present Members: William Bauer, Eunjin Lee, Jessica Schaeffer, Anthony Molinaro, Cassandra Eisenreich, Mary Dobrea-Grindahl, and Michael Joviala
Absent: Jeremy Dittus, Eiko Ishizuka, and Paul Zerkle
Administration present: Lauren Hodgson

Proceedings:

The president called the meeting to order at 9:30 p.m.

A motion was made, seconded, and carried, and the board approved the previously distributed minutes from the general business meeting held on June 22, 2016.

The president reported that the board meeting minutes will adopt a more formal format this year. The president requested board approval for the election of Mary Dobrea-Grindahl and Paul Zerkle as new board members. In July, the president proposed adding two additional board members to the nine-member board. This change will give the board more options and flexibility. Following his request, a motion was made (Anthony Molinaro), seconded (Michael Joviala), and carried, and the board elected two additional board members.

The governance and strategic plan report were provided by the president:

The search for an executive director: The president recommended the board look into hiring an executive director. Jessica will take a lead role in the search and hiring process with the aid of Anthony. The executive director position will be part time, and Jessica and Anthony will research whether we need to offer worker's compensation insurance to the person in the executive director position as well as Lauren's position. Jessica will follow up with a search process timeline. Michael raised questions about salary and the search process, and Anthony asked what qualifications and backgrounds we are searching for in an executive director. Jessica replied that candidates with qualifications and a background related to music administration and schools will be good options. Cassandra and Mary will send a list of candidates to Jessica.

- Board evaluation: The president proposed board evaluations in June 2017 based on a checklist from a pamphlet he had sent to the board members. He expects to hear from the other board members about the evaluation checklist by the next meeting.

- New strategic plan: The president asked Jessica to lead the discussion about a new strategic plan for the next two years in the next meeting.

The website redesign report was provided by the president:

- The roll out is projected to occur at the Town Hall Meeting on June 21, 2017.
- Paula will chair the website redesign task force with the aid of Michael. Mary will be a consultant for the website content. Lauren will also be on the task force. An easier content management system is needed.

The publication report was provided by Michael Joviala:

- Dalcroze Connections: We published the first “Dalcroze Connections” last year. We have enough articles for the next issue, but we have nothing yet for the spring issue. Michael hopes to streamline the publishing process for future issues.
- Dalcroze Journal: We are considering changing name of the journal to “Journal of Dalcroze Studies.” It is necessary to have a clear break from the past so we can present our new publication as a peer-reviewed journal. Michael is searching for review boards who possess both scientific and Dalcroze backgrounds. All the articles for the next journal are from our symposium in June 2016. One possible theme for the 2018 symposium is: “Improvisation as Embodied Learning.” The prospective symposium site and date are Columbia University and 2018, respectively. Andrew Goldman, one of our presenters from the last symposium, is interested in hosting the next symposium at this location.
- Jessica suggested “Dalcroze Society of America’s Journal,” which connects the journal to DSA. The board members agreed to consider this title.

The finance report was provided by the president and Anthony Molinaro:

- We will use a bookkeeping service (\$33.00 an hour) to help us prepare our bookkeeping in a timely manner. It will be beneficial to look at our books from an outsider’s point of view. The president plans to present the budget spreadsheet at a board meeting before December this year.

Other business reports were provided by the president:

- The president reported that we need a new logo for DSA. The old logo doesn’t work well on textile products (T-shirts or tote bags for conferences). The president and Lauren will work on a new logo design. The board members suggested individuals who should be considered for designing the logo (Jessica’s sister, Stephen Neely’s wife, and Emily were recommended by Michael).

The 2018 conference report was provided by the president:

- Reflections on the 2016 conference: Jessica liked the daily schedule (timing and different tracks). Michael said the sessions were well selected and well programmed.
- The president asked Eunjin, Mary, and Cassandra to plan the next conference.
- There is a scheduling conflict with Baldwin Wallace and Longy in June, 2018.

- Slippery Rock University: Cassandra had a meeting at Slippery Rock University to discuss the possibility of the university hosting the next conference, possibly during a weekend in June 2018. She will have another meeting next week to get more detailed information. She will report her progress at the next board meeting.
- Anthony suggested the winter season for the next conference. Mary suggested the week before MLK day (the weekend of January 17th) as a possible date to host the conference at Baldwin Wallace. If Slippery Rock doesn't work, we will consult with Baldwin Wallace again to work out another possible time.
- The president noted that we need to keep the conference costs down. We will be able to reuse the same registration website as last conference, which will save us time and money.
- The president also suggested a two-day conference option. There are typically few participants on the third day, so the third day may be used as a retreat for advanced practitioners.
- Jack Stephens asked DSA for help on a mini-conference at his institute during the summer of 2017. The president will forward his email to the board members so they can discuss this later.

The Local Outreach business report was provided by the president:

- The president and Lauren will work on making a roster of potential clinicians to support local events.

The next meeting is set for September 15th. The president and Lauren will contact the board members to determine a suitable date and time for the monthly meeting.

The meeting was adjourned at 10:26 (EST) p.m.

The minutes were submitted by the secretary, Eunjin Lee.