

Board of Trustees
Dalcroze Society of America
Meeting, Sunday November 27, 4:30 p.m. (EST) sign in to Google Hangout
Minutes (draft)

AGENDA

| Topics | Decisions/Outcomes |
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| Webstie redesign (25'): Choice of a Content Management System | The presdient asked the board members to contact Paula with any ideas and opinions. We will not see the much progress between now and until January due to a winter break. |
| Regional Events (25'): Jack's event | The president will contact Jack about the suggested new dates (May 20,21 or June 3,4. |
| Online communication site (3'): Wiggiio | We will have a test run in the next January meeting. Cassandra will set up a group and invite the board members. |

MINUTES

Attendance

Present: William Bauer, Eiko Ishizuka, Jeremy Dittus, Michael Joviala, Cassandra Eisenreich, Paula Zerkle, Eunjin Lee, Mary Dobrea-Grindahl

Excused: Jessica Schaeffer, Anthony Molinaro

MOTION: The board approves the minutes of the general business meeting held on November 17, 2016. Paula so moved; Michael seconded; carried unanimously without discussion.

Old Business

New administrator Alex Marthaler will officially start his position tomorrow.

Website Redesign: Paula gave a short presentation about the various CMS (Content Management System) possibilities for the new website.

What are our needs? Easy update tools for marketing, outreach, communication, and education as well as a searchable database

Paula suggested that we need to decide the level of maintenance, which will affect the choice of management system, i.e.: Are we aiming for a deep level of content management system that makes it easy for us to update but requires outside support for coding, or are we aiming for something much more basic? Or, somewhere in-between?

Action: The president suggested the members contact Paula with any ideas or opinions. There will not be much progress between now and January due to the winter break.

Regional Events: Discussion about Jack's proposal for a retreat.

The proposed dates were not convenient for most members due to conflicts with other training programs; the board members suggested dates in May (20, 21) or early June (3, 4).

- Discussion about the need to create a model for regional events: DSA's role regarding publicity, organization, the choice of faculty members, and arrangement of payment for faculty members.

Retreat vs. regional workshop: Regional workshop or immersion weekend are more appropriate names for general public events. Retreat sounds more exclusive and limited to certain people.

Action: The president will contact Jack about the suggested new dates (May 20, 21 or June 3, 4).

New Business

Online communication site: Cassandra suggested using an online communication site for communication among the board members.

There are a number of sites, such as Trello, Asana, Slack, and Wiggio. Their benefits are they are easy to use and could enable fast communication among members informing one another about events and other things. They are easy to access and set up.

Action: Cassandra will set up a group through Wiggio and invite the members. We will test it as a resource at the next meeting in January.

No December meeting. The next meeting will be in January.

The meeting adjourned at 5:30 p.m. (EST).

The minutes were submitted by the secretary, Eunjin Lee