



DIPLÔME SUPERIEUR: REGULATIONS AND COURSE OF STUDY

Institut Jaques-Dalcroze

Ratified by the Collège of the IJD, June 28th. 2012

**This version finalised by M. Duret, S. Del Bianco and M-L Bachmann,
May 2012**

Summary

Regulations

1. Definition.....	P.3
2. Diploma Board.....	P.3
3. Admissions.....	P.3
A. Entry requirements	P.3
B Applications.....	P.4
C Portfolio.....	p.4
4. Procedure for admission to the Diploma class.....	p.4
A. Interview with the Diploma Board	p.4
B. Entrance examination.....	p.5
C. Remediation.....	p.5
5. Course of Study	P.5
A. Terms and Conditions	p.5
B. Exemptions	p.6
C. Residency	p.6
6. Final Examinations	P.6
A. Diploma Exam Panel	P.6
B. Assessment	P.6
C. Appeals	P.7
7. Award of the Diploma	P.7
8. Date of enforcement	P.7

Study Program

1. Courses and stages/modules of the program	P.8
A. List of courses and number of hours	P.8
2. Dissertation	P.8
3. Final examinations	P.8
A. Teaching	P.8
B. Choreography	P.9
C. Improvisation	P.9
D. Viva voce	P.9
4. Additional requirements for all candidates	P.9
A. Aural training	P.9
B. Piano	P.9
C. Rhythmics	P.9
D. Improvisation	P.9
5. Date of enforcement	P.9
6. Fees	P.9
7. Information	P.9

REGULATIONS

1. DEFINITION

- The Diplôme Supérieur confers the right to teach the Dalcroze method in its entirety (rhythmics, aural training, improvisation) and to declare oneself a representative of the method.
 - It authorises the holder to teach on professional training courses in Dalcroze Eurhythmics, in particular on courses leading to Bachelors and Masters degrees and qualifications at the level of Licence and Diplôme Supérieur. Holders of the Diplôme Supérieur are entitled to teach students training in institutions of Higher Education (conservatoires, universities, music colleges) and on teacher training courses.

2. THE DIPLOMA BOARD

- The Diploma board consists of three Diplomates (of which at least one is a member of the Collège). Appointed by the directorate of the Institut, it is responsible for the application of the current regulations, in particular for the examination and resolution of matters relating to the following:
 - Admissions (entrance examinations and assessment criteria, interviews, supplementary or supporting courses, exemptions and courses, stages or modules equivalent to those of the program.
 - The program of study (structure, aims and contents of courses, appointment of mentors).
 - Final examinations (form, content and assessment criteria).
- The members of the board are appointed for a period of three years.
- The Board may operate as an examination panel or appoint members to form part of such a panel.
- Decisions of the board are submitted for approval to the directorate of the Institut Jaques-Dalcroze.

3. ADMISSIONS

A. ENTRY REQUIREMENTS:

- Being in possession of a Masters degree in music education (Dalcroze Eurhythmics specialist) or other qualification considered equivalent.
- A high standard of attainment at Masters (or equivalent) level in rhythmics, aural training, piano improvisation and piano performance.
- A minimum of one year's teaching experience previous to or following the successful completion of the Masters degree.
- Having expanded its horizons and continued his personal development beyond the Master level for at least one year, or have therefore development experiments prior to the acquisition of the Master.

B. APPLICATIONS

Applications for admission consisting of a portfolio accompanied by a handwritten letter should be made to the Directorate of the Institut Jaques-Dalcroze before January 31st of the academic year preceding entry.

C. PORTFOLIO

- The applicant should provide details of qualifications, a curriculum vitae, letters of recommendation, recordings, any publications and other evidence contributing to his/her portfolio.
- Confirmation of attainment in at least three of the following fields is required:
 - **Movement, technique and expression** (evidence of attendance of courses)
 - **Music theory** (presentation of work in harmony and composition or other work)
 - **Pedagogy** (folio of a range of exercises and/or compositions for rhythmic, aural training or improvisation; evidence of study in various branches)
 - **Performance** (concerts: recital or chamber music; personal appearance in demonstrations of rhythmic or plastique animée)
 - **Preparation for Research** (evidence of courses taken in research methods)

4. PROCEDURE FOR ADMISSION TO THE DIPLOMA CLASS

A. Interview with the Diploma Board

- All admissions are preceded by an in-depth interview with the Diploma Board who must have received the applicant's portfolio in advance.
 - The commission shall decide on the validation of acquired and the validity of the titles.
- Then the following three situations will be distinguished :
 - Permission to proceed to the entrance examination: a candidate in possession of a Masters in "Dalcroze Eurhythmics" or equivalent qualification from Geneva or elsewhere. The type of training received will be taken into account, in particular the aural training.
 - Letter of recommendation. A candidate who has been unable to complete a Masters in 'Dalcroze Eurhythmics' or equivalent qualification by reason of circumstances of time and place may be authorised to proceed to the entrance examination upon production of a letter of recommendation from his/her teacher of the method or another Diplome or in accordance with the conditions listed in point 3.
 - Exemption from the entrance examination: a candidate recommended by his/her teachers and demonstrating evident ability and sufficient maturity who has graduated from Geneva with a Masters in "Dalcroze Eurhythmics" (or equivalent) within the same year may be admitted to the Diploma class without examination.

B. ENTRANCE EXAMINATION

- The date of the entrance examination will be determined by agreement with the Diploma Board.
- The entrance exam panel consists of three Diplomates of the Institut Jaques-Dalcroze, of which at least one is a member of the Diploma Board.
 - The Director of the Institute or his/her representative will be included in the panel and chair it.
- The entrance exam is in four parts: rhythmic, aural training, piano improvisation and piano performance.
 - It also includes a video recording of a recent lesson given to students who are not beginners (children, adolescents or adults).
- Assessment is given in the form of grades (very good, good, satisfactory or insufficient).
 - The overall result must be judged sufficient.

C. REMEDIATION

- Where the level of attainment in one of the four required subjects (rhythmic, aural training, piano improvisation or piano) is considered insufficient, the candidate will be required to take supplementary courses in parallel with the Diploma courses.
 - The candidate will be required to take a course at the level of Masters in Dalcroze Eurhythmic in the deficient subject and must pass the end of year exam.
 - This requirement does not replace the Diploma course in the same subject.
- In order to raise the standard of performance in one or more of the required branches the panel may, where necessary, recommend a year or a term of study before permitting entry to the Diploma course.
 - This period of improvement may take place at the Institut Jaques-Dalcroze. Alternatively, a program may be proposed in accordance with the candidate's personal circumstances.
 - The end of this period will be followed by a re-assessment of the relevant subjects.

5. COURSE OF STUDY**A. TERMS AND CONDITIONS**

- Language: Courses given at the Institut Jaques-Dalcroze will be given in French.
- Period of study: the regulations require one year of full-time or a maximum of three years part-time study.
 - In exceptional circumstances the Diploma Board may agree to waive this rule.
- A candidate having completed all his/her studies in Geneva and without international experience will be required to undertake a period of study of at least three weeks abroad before proceeding to the final examinations.
 - Participation in international congresses may be accepted in fulfilment of this requirement.
 - The course of study relating to this requirement must be approved by the Diploma Board.

B. EXEMPTIONS

- The Diploma Board may grant exemption from the relevant Diploma courses to a candidate demonstrating an exceptional level of attainment in one or more of the required branches of the entrance examination.
- A candidate holding a Masters in Dalcroze Eurhythmics (or equivalent) with sufficient professional experience may request prior exemption from all or part of the courses and/or stages/modules of the program.
 - Such a candidate should submit video recordings of three lessons to include at least one rhythmic and one aural training lesson given to non-beginners (children, adolescents or adults) to the Board in advance. These lessons may be given in French or English.
 - The candidate must pass the entrance exam. In exceptional cases this exam may take place elsewhere than in Geneva.
- Where exemption is granted the candidate is permitted to proceed to the final examinations in the relevant branches at an agreed time.

C. RESIDENCY

- Regardless of any exemptions granted, each candidate must complete a period of residence of at least three consecutive weeks at the Institut Jaques-Dalcroze, Geneva before proceeding to the final examinations.
 - The course of study relating to the residency must be approved by the Diploma Board.
 - An exception to this rule may be granted by the Diploma Board to a candidate who has previously studied at the Institut Jaques-Dalcroze, Geneva.

6. FINAL EXAMINATIONS**A. DIPLOMA EXAMINATION PANEL**

- The panel for the final examinations is composed of 5 people of whom at least three are Diplomates of the Institute Jaques-Dalcroze.
 - Of the Diplomates at least one will be external and/or has not been part of the teaching team.
 - The Director of the Institut (or his/her representative) is a member of the panel and its Chair.

B. ASSESSMENT

- Following discussion assessment is expressed in the form of marks.
 - Marks are awarded in tenths and numbered according to the following scale:

6 – 5.6:	excellent
5.5 – 5.2	very good
5.1 – 4.8	good
4.7 – 4.4	satisfactory
4.3 – 4	barely sufficient
3.9 and below	insufficient: remediation allowed.

C. APPEALS

- Appeals are presented to the Conseil de Fondation (the Foundation) of the Institut Jaques-Dalcroze.
- Grounds for appeal:
 - The appellant may invoke the incomplete or inexact observation of relevant regulations.
 - The violation of regulations pertaining to organisation or procedure are the sole grounds for appeal regarding decisions relating to the results of examinations.
 - Appeals concerning the assessment of an exam panel on artistic or pedagogical grounds are excluded.
- Time limit for appeals
 - The appeal must be lodged with the president of the Conseil de Fondation within 30 days of receipt of results.

7. AWARD OF THE DIPLOMA

- The candidate is awarded the Diploma upon successful completion of the final examinations.
 - A grade of “satisfactory’ or above is required in all ten of the final examinations (see Course of Study) with an allowance of “Barely sufficient’ in no more than two.
 - A mark below 4 may attract the requirement of a reassessment or supplementary requirements in the form of additional work.
- A teacher whose career, experience and talent shows him/her to be *ipso facto* an outstanding representative of the Dalcroze method may be awarded the Diplôme Supérieur of the Institut Jaques-Dalcroze *honoris causa* with all the rights pertaining thereto.

8. DATE OF ENFORCEMENT

These regulations come into force on July 1st. 2012 and may be modified according to need.

PROGRAM OF STUDY

The candidate's program of study must be validated by the Diploma Exam Board. The coordinator of professional studies and an appointed supervisor will follow the candidate throughout the period of study.

1. COURSES AND STAGES OF THE PROGRAM

A. LIST OF REQUIRED COURSES AND STAGES

- Rhythmics (participation in a Master's course or equivalent) 32 hrs
- Aural Training (Participation in a Master's course or equivalent) 32 hrs
- Piano Improvisation (Diploma course) 32 hrs
- Movement technique (participation in a Master's course or equivalent)..... 32 hrs
- Methods and pedagogy (Diploma course) 32 hrs
- Supervision of the dissertation (individual)..... 10 hrs
- Practicum in rhythmics: 15 hrs
 - Aural training 15 hrs
 - Improvisation 15 hrs

N.B. 1) Teaching or study hours are understood to take place in periods of between 50 and 60 minutes and may be grouped as double periods.

2) The form, content and modes of assessment of each course or stage can be found in the course description.

2. DISSERTATION

- The candidate must write and subsequently give an oral presentation of a dissertation on a subject related to the Dalcroze method. The subject, the form of work and the method of presentation must be submitted for approval to the Diploma Exam Board in advance.
- The artistic or pedagogical merit of the project, its originality and the value of its personal contribution will be taken into account.
- The dissertation will ordinarily be written in French or English (any other language must be approved by the Diploma Exam Board) and must be correctly referenced.
- A detailed description of the form of work, the writing style, the number of pages required and the form of viva voce can be found in the document entitled 'Requirements for the Dissertation'.

3. FINAL EXAMINATIONS

- The candidate may choose to take the examinations in either French or English.
 - A. TEACHING EXAMINATIONS.** Lessons of 45 – 60 minutes are given to students on professional training courses.
 - 2 rhythmics lessons
 - 2 aural training lessons
 - 2 improvisation lessons
- One lesson is given on an imposed topic. The subject of the other lesson is chosen by the candidate from a given list.

- B. PERFORMANCE OF TWO CHOREOGRAPHIES** (plastique animée), one group piece, the other a solo or duo on music from repertoire and/or the candidate's own composition.
 - choice of music decided upon in discussion with the Board
 - the candidate must perform in one of the two performances
 - the performance is given in public.
- C. PIANO IMPROVISATION** : personal examination
- D. Defence of the dissertation** before a panel and in public.

4. OTHER REQUIREMENTS FOR ALL CANDIDATES

- The level of attainment tested at the entrance examination must demonstrably correspond to a Master's level when the candidate proceeds to the final examinations. Whether or not he/she has been granted an exemption from attendance at a course it is his/her responsibility to demonstrate that he/she is at the level required in the following subjects (evaluation of the course followed or following examination):
 - A. AURAL TRAINING.** The assessment will take account of the type of solmisation (fixed Doh or relative solfa) in which the candidate is most fluent. In either case the candidate must demonstrate understanding of both fixed pitches and tonal relationships regardless of the system in which he/she has been trained.
 - B. PIANO PERFORMANCE:** the candidate must have a repertoire of pieces in a range of styles from which he/she will create a programme lasting 20 minutes. The standard of performance must demonstrate possession of the means to perform fluently rhythmic exercises at all levels of difficulty that may be required in teaching rhythmic.
 - C. IN RHYTHMICS** he/she must perform all exercises in movement or on the piano sufficiently fluently to be judged capable of demonstrating them to students and of guiding them musically.
 - D. IMPROVISATION:** he/she must take responsibility for keeping up to date with the kinds of exercises required during the Diploma Improvisation Examination and for being trained in all aspects of this examination.

5. DATE OF ENFORCEMENT

This study program is enforced from July 1st. 2012 and may be modified.

6. FEES.

- Information on course, stage and examination fees are treated separately and are available on demand.

7. CONTACT DETAILS.

- All requests for information should be made to:

Institut Jaques-Dalcroze
44, Terrassière 1207 – Genève – Suisse
Tél. (41) (0) 22 718 37 73
Fax (41) (0) 22 718 37 61
E-mail papon@dalcroze.ch
<http://www.dalcroze.ch>